



தமிழ்நாடு கிராம வங்கி
TAMIL NADU GRAMA BANK

அரசுடமை வங்கி

Scheduled Bank Owned by Government

Head Office: HRM Dept.
6, Yercaud Main Road,
Hasthampatti, Salem - 636 007
Mail: hrm@tngb.bank.in
Ph.: 0427-2522 932/938

Date: 15.10.2026

**GROUP MEDICLAIM INSURANCE POLICY FOR RETIRED STAFFS / FAMILY
PENSIONERS OF TAMIL NADU GRAMA BANK**

1. OVERVIEW:

Tamil Nadu Grama Bank, a Scheduled Government Bank, sponsored by Indian Bank, intends to cover its retired staff members / family pensioners under medical insurance scheme. Hence this Request for Proposal (RFP) is floated for IRDAI licensed General Insurance Companies and Standalone Health Insurance companies for Group Mediclaim Insurance Base, Add-on and Super Top Up Policy. Coverage under the policy shall be for the period of one year from 01.12.2026. The premium for the Group Medical Insurance Policy will be borne by the Retired staff / Family Pensioners.

2. REQUEST FOR PROPOSAL (RFP) TERMINOLOGY:

Definitions – Throughout this RFP, unless inconsistent with the subject matter or context:

- i. Bidder – An eligible entity/firm submitting a Proposal/Bid in response to this RFP.
- ii. Insurance Company – Selected Bidder under this RFP.
- iii. Bank - Reference to the Bank shall be determined in context and may mean without limitation "Tamil Nadu Grama Bank".
- iv. Bid – the response received in the prescribed format from a bidder in accordance with the RFP.
- v. RFP – The Request for Proposal (this document) in its entirety, inclusive of any addenda/modification/clarification/amendment that may be issued by the Bank.
- vi. "Contract" means the Contract signed by the parties and all the attached documents and the Appendices, consequent to the completion of the proceedings as per the RFP.
- vii. "Day" means calendar day.
- viii. Parties – Party or Parties means the Bank / Selected Bidder.
- ix. "Personnel" means professionals and support staff provided by the Insurance Company to perform the Services or any part thereof.
- x. "Domestic Personnel" means "such professionals and support staff who at the time of being so provided had their domicile in India.
- xi. "Proposal" means the Technical Proposal and the Financial Proposal.
- xii. "Terms of Reference" (TOR) means the document included in the RFP which explains the scope of work, activities, and tasks to be performed.
- xiii. Project Cost - Project cost would be the total consideration that the Bank has to pay in accordance with the payment schedule to obtain the Group Mediclaim Policy for retired staff members / family pensioners as per the terms of RFP/ Contract.



Group Mediclaim Policy – For retired staff members / family pensioners of Tamil Nadu Grama Bank

The relevant information that is required for submitting the bids is furnished below:

A) TERMS FOR BASE AND SUPER TOP UP POLICY:

- 1. THE BROAD TERMS OF COVERAGE SHALL BE AS PER ANNEXURE I.**
2. The bidders must commit for offering options of Super Top Ups and Add-ons of Rs. 1 lakh, Rs. 2 lakhs, Rs. 3 lakhs, Rs. 4 lakhs and Rs. 5.25 Lakhs (Add-on), direct to retired staff/family pensioners. The terms and conditions for Super Top Up Policy shall be as per Base Policy. The quotes for these Super Top Up will not be considered for arriving at L 1.

Tamil Nadu Grama Bank does not guarantee the participation of retired staff members / family pensioners opting for Base policy / Top ups.

B) POLICY ADMINISTRATION:

Policy Administration is made by Bank through our Mandated Insurance Broker:

M/s. K. M. Dastur Insurance and Reinsurance Brokers Private Ltd.,
Registered Office: 3rd Floor, Cambata Building,
42, Maharshi Karve Road,
Churchgate, Mumbai 400 020.

Bank is not liable to pay anything to the broker. However, the broker will be entitled to remunerations for their services from the selected insurer as per the IRDAI regulations.

3. ELIGIBILITY / INVITATION:

The RFP will be available on the Bank's website **www.tngb.bank.in**. Any corrigendum / addendum shall also be available on the Bank's website. This NIT (Notice Inviting Tender) and RFP is not an offer by Bank but an invitation to receive responses from the IRDAI Registered Insurance Companies. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by duly Authorized Official(s) of the Bank with the selected bidder.

BIDDING DOCUMENT:

i. Cost of Bidding:

The Bidder shall bear all costs associated with the preparation and submission of its bid including cost of presentation(s), etc. The Bank will not be responsible for or liable for these costs, regardless of the conduct or outcome of the bidding process.

ii. Content of Bidding Document:

- a) The bidding document provides overview of the requirements, bidding procedures and contract terms. It includes Introduction, Instructions to Bidder, and Terms and Conditions of Contract, Eligibility Criteria, and Financial Bid. The bidder must conduct its own investigation and analysis regarding any information contained in this RFP document, its meaning and impact of that information.



- b) The Bidder is expected to examine all instructions, statements, terms and specifications in the bidding document. Failure to furnish all information required by the bidding documents or submission of bid not responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid. Bank has made considerable efforts to ensure that accurate information is contained in this RFP and is supplied solely as guideline for Bidders. Furthermore, during the RFP process, the Bank has disclosed or will disclose in the RFP and corrigendum / addenda, available information relevant to the Scope of Work to the extent, detail, and accuracy allowed by prevailing circumstances. Nothing in this RFP or any addenda is intended to relieve Bidders from forming their own opinions and conclusions in respect of the matters addressed in this RFP or any addenda.

iii. Clarifications & Amendments

- a) If deemed necessary, the bank may seek clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substances of the bid already submitted or the price quoted. The Bidder may be asked to give a presentation for the purpose of clarification of the bid.
- b) The Bidder requiring any clarifications on the bidding documents may obtain the same by submitting written queries on or before **22.10.2026** to the Bank.

Contact Person at the Bank:

Assistant General Manager (HRM)

Tamil Nadu Grama Bank

0427-2522932/2522938 email: hrm@tngb.bank.in

- c) **Technical bid, Integrity pact and Financial bid (Hard Copy) needs to be at the Bank's Head Office on or before 5.00 pm on 31.10.2026.** At any time prior to the deadline for submission of bids, the Bank reserves the right to modify the bidding document.
- d) Any clarification issued by the bank will be in the form of an addendum/ corrigendum and will be provided to the Insurance companies by display in the Bank's website. The amendment will be binding on all Bidders. The Bank, at its discretion, may extend the deadline for submission of bids in order to allow prospective bidders a reasonable time to take the amendment into account.

4. BIDDING PROCESS:

- i. The bids shall be submitted in two separate sealed envelopes A and B as stated below:
- i) **Envelope A: Technical Bid, Duly signed copy of the RFP on each page, Integrity pact (To be superscribed as "Technical Bid for Tender for Family Floater Group Mediclaim Policy for retired staff members / family pensioners of Tamil Nadu Grama Bank").**
- ii) **Envelope B: Financial Bid (To be superscribed as "Financial Bid for Tender for Family Floater Group Mediclaim Policy for retired staff members / family pensioners of Tamil Nadu Grama Bank").**



All details with the relevant information / documents / acceptance of all terms and conditions strictly as described in this RFP will have to be submitted by the Bidders. The Bidders are advised to write their name and contact details (Phone Number, e-mail id, and address) on all the envelopes. In the first stage, only the envelope containing the Technical Bid will be opened and evaluated. Those Bidders satisfying all criteria as per technical requirements and agreeing to comply with all terms and conditions specified in this document may be invited for technical presentation, if required, at the discretion of the Bank, to display their capabilities, approach and methodology. Such presentations are likely to be called within the time frame as decided by the Bank and the Bank reserves the right to reject the bids of the Bidders who fail to make the presentations as scheduled by the Bank. The Technical Evaluation will be followed by the opening of the financial bid of those Bidders who qualify as per the criteria specified in the Technical Bid and further RFP process.

Contents of Tender Document:

- RFP : Request For Proposal
- Annexure I : RFP with Coverages as per 12th Bipartite agreement, (enclosed for reference)
- Annexure II : Declaration of acceptance letter from the Bidder
- Annexure III : Integrity pact
- Annexure IV : Financial /Price Bid

5. BID PREPARATION:

- i. The bids prepared by the Bidder and all correspondence and documents relating to bids exchanged by the Bidder and the Bank must be written in English.
- ii. Bidders must provide individual and factual replies to specific questions asked in the RFP. Documents submitted should be complete in all respects as detailed in this RFP.
- iii. The Technical bid should comprise of one hard copy of Technical Bid, Integrity pact documents and should be placed in a sealed envelope super-scribed as mentioned above along with the RFP document and Annexures I to III.
- iv. This envelope has to be submitted along with another sealed envelope containing the Financial Bid.
- v. Bidder should furnish in the Technical Bid, a brief description of the Bidder's organization and in the case of a consortium/ joint venture, of each partner, details of experience of assignments which are similar to the proposed group policy as per the terms of reference.
- vi. The Bidder should clearly indicate the support services required from the Bank for carrying out the activity.



- vii. The Technical Bid will be evaluated among others, as per following criteria / parameters, based on the audited financial statements for the financial year 2025-26. The bidders should fulfill the following parameters:

Sl. No.	Criteria to be fulfilled	Documentary proof to be submitted with the Technical Bid.
1.	The bidder must be an insurance company registered with IRDAI having license for procuring Insurance business in India	Copy of IRDAI registration certificate and copy of the latest fees paid/renewal certificate which is valid as on date.
2.	The Bidder should have a minimum solvency ratio of 1.5 as prescribed by IRDAI, as on 31.03.2026, unless exempted for the purpose of tender submission by Department of Financial Services, Ministry of Finance, Government of India.	Copy of audited financial statements as on 31.03.2026 showing the solvency ratio of the bidder as on 31.03.2026 or a certificate to this effect issued by the auditor / a qualified chartered accountant. In case of exemptions for the purpose of tender submission, the bidder has to submit a copy of the notification issued by the Department of Financial Services, Ministry of Finance, Government of India.
3	The total health insurance premium collection should be at least ₹1000 crore per year in the last 3 financial years.	Copies of audited financial statements for the last three financial years (2023-24, 2024-25 and 2025-26) showing the total health insurance premium amount collected.
4	The bidder should have handled at least 2 large Group Mediclaim Policies with a premium amount of ₹10 crores and above	Copies of the latest two policies issued in FY 2025-26 or FY 2026-27 duly signed by authorized signatory.
5.	Overall Claim settlement ratio of the insurance company for health insurance should be at least 90%	Declaration on letter head duly signed by the authorized signatory.
6.	The bidder must have been in existence in the Indian market for atleast 10 years as on 31.03.2026.	IRDAI License copy duly signed by the authorized signatory.

The bidders should submit copies of evidence / proof to examine whether they fulfill the above criteria.

In addition to the above, the Bidders have to submit "Declaration of acceptance letter from the Bidder" as per Annexure II along with the copy of Tender Document, duly signed by the authorized signatory of the Bidder with Bidder company's seal on each and every page with the Technical Bid.



- i. All details with the relevant information / documents / acceptance of all terms and conditions strictly as described in this RFP will have to be submitted.
- ii. The Technical evaluation will be followed by the opening of the Financial Bid of those bidders who qualify as per requirement of the Bank.

6. BID SUBMISSION:

- a. The bids prepared by the bidder and all correspondence and documents relating to bids exchanged by the bidder and the Bank must be written in English. All the submissions under this should be supported by necessary documentary evidence, as may be applicable with a letter on bidder's letterhead certifying that the period of the validity of the bid is 30 days from the last date of submission of bid and confirming that the bidder has quoted for all the items/services mentioned in the bid in their financial bid.
- b. Bidder should submit Financial Bid as per **Annexure IV** of the bid document. Financial bid should be a complete document in the form of hard copy and placed in a sealed envelope as mentioned above.
- c. The financial proposal shall not include any conditions attached to it and any such condition attached to the financial proposal shall be liable for rejection. Payment will be made after deducting Tax Deductible at Source as per applicable Tax Laws.

d. Bid Prices

The prices should be specified only in "Financial Bid" and must not be specified at any other place in the bid document. The quotes, prices and any type of Tax should be specified separately.

e. Validity of Bids

Bid shall remain valid for **30 days** from the last date for submission of Bid. A bid valid for shorter period is liable to be rejected. The bidder may require giving consent for the extension of the period of validity of the bid beyond initial 30 days, if so desired by the Bank in writing or by email. Refusal to grant such consent would result in rejection of bid. However, any extension of validity of bids will not entitle the bidder to revise/ modify the bid document or price.

f. Bid Compliance:

Willful misrepresentation of any fact within the Bid will lead to the cancellation of the contract without prejudice to other actions that Bank may take. All the submissions, including any accompanying documents, will become property of Bank.

g. Format and Signing of Bid

- a) The bidder should prepare submission as per minimum eligibility criteria, Financial Bid and other requested information.
- b) Bid should be submitted as per the format stipulated in the Annexure.



- c) All pages of the Bid document are serially numbered and shall be signed by the authorized person(s) only. The person(s) signing the bid shall sign all pages of the bid and rubber stamp should be affixed on each page as a proof of having read and understood the tender document fully. Kindly note that **NO** deviation from the tender condition will be allowed by the shortlisted insurer after finalization of LOA. Any such act is liable for cancellation of the contract and the company will be blacklisted and prohibited from participating from the future tenders of the bank.
- d) Any interlineations, erasures or overwriting shall be valid only if the person(s) signing the bid sign(s) authenticates them.
- e) Bid should be typed and submitted on A4 size paper, spirally bound securely and in serial order. Bidders responding to this NIT and RFP shall submit covering letter included with the bid and compliance certification statement required for submission of a proposal.

h. Receipt of bids

The bid should be submitted / sent by post to the following official as per the address furnished below up to the time and date mentioned at bid details:

**The Assistant General Manager (HRM),
Tamil Nadu Grama Bank, Head Office,
No 6, Yercaud Road, Hasthampatti,
Salem – 636007**

In the event of the target date for the receipt of bids being declared as holiday for the Bank, the bids will be received till the target time on the next working day. The bank may at its discretion extend the bid submission date. The modified target date & time will be notified on the web site of the Bank. Any bid received by the Bank after target date and time prescribed at Bid details will be rejected and /or returned unopened to the bidder at his risk and responsibility.

i. Bid Currency

Prices shall be expressed in Indian Rupees only.

j. Modification and Withdrawal of Bids

No bid may be withdrawn/ modified in the interval between the deadline for submission of bids and the expiration of period of bid validity.

k. Award criteria

The Bank will award the Contract to the successful Bidder who has been determined to qualify to perform the Contract satisfactorily, and whose Bid has been determined to be responsive, and is the lowest evaluated Bid.

**Financial Bid shall be submitted with respect to the following categories viz.
₹ 2.00 lakhs, ₹ 3.00 lakhs, ₹4.00 lakhs and ₹5.25 lakhs.**



I. Use of Contract Documents and Information

The Insurance companies shall not, without the Bank's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Insurance companies in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

The Insurance companies will keep all the data and information about the Bank confidential, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the Bank.

7. PRE CONTRACT INTEGRITY PACT

Bidders shall submit Pre-Contract Integrity Pact (IP) along with the technical bid as per Annexure-III of the RFP. Pre-Contract Integrity Pact is an agreement between the prospective bidders and the Bank committing the persons/ officials of both the parties not to exercise any corrupt influence on any aspect of the contract. Any violation of the terms of Pre-Contract Integrity Pact would entail disqualification of the bidders and exclusion from future business dealings.

The Pre-Contract Integrity Pact begins when both parties have legally signed it. Pre-Contract Integrity Pact with the successful bidder(s) will be valid till 12 months after the last payment made under the contract. Pre-Contract Integrity Pact with the unsuccessful bidders will be valid till 6 months after the contract is awarded to the successful bidder.

Adoption of Pre-Contract Integrity Pact

- The Pact essentially envisages an agreement between the prospective bidders and the Bank, committing the persons/ officials of both sides, not to resort to any corrupt practices in any aspect/ stage of the contract.
- Only those bidders, who commit themselves to the above pact with the Bank, shall be considered eligible for participation in the bidding process.
- The Bidders shall submit signed Pre-Contract integrity pact as per the Annexure-III. Those Bids which are not containing the above are liable for rejection.
- Foreign Bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principles or associates.
- Bidders to disclose the payments to be made by them to agents/ brokers or any other intermediary. Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.
- Pre-Contract Integrity Pact in respect of the contract would be operative from the stage of invitation of the Bids till the final completion of the contract. Any violation of



the same would entail disqualification of the bidders and exclusion from future business dealings.

- The Pre-Contract Integrity Pact Agreement submitted by the bidder during the Bid submission will automatically form the part of the Contract Agreement till the conclusion of the contract i.e. the final payment or the duration of the Warranty/ Guarantee/ AMC if contracted whichever is later.
- Integrity Pact, in respect of a particular contract would be operative from the stage of invitation of bids till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.
- Pre-Contract Integrity Pact shall be signed by the person who is authorized to sign the Bid.
- The Name and Contact details of the Independent External Monitor (IEM) nominated by the Bank are as under:

1. Shri. BIMAL JULKA
Email: bimaljulka1955@gmail.com
2. Shri. VISHNU AGRAWAL
Email: agrawal.vishnu@gmail.com

- Any Change in law/ policy/ circular relating to Pre-Contract Integrity Pact which vitiate the agreement shall accordingly be applicable with immediate effect on written intimation from the Bank.
- Any violation of Pre-Contract Integrity Pact would entail disqualification of the bidders and exclusion from future business dealings, as per the existing provisions of GFR, 2017, Prevention of Corruption Act (PC Act), 1988 or other Financial Rules as may be applicable to the Bank.

8. TERMINATION OF CONTRACT:

- i. The Bank alone shall have the right to terminate the contract with the selected bidder at any time during the contract period, by giving a written notice of at least one month, for any valid reason, including but not limited to the following reasons:
 - a) Laxity in following standards laid down by the Bank
 - b) Excessive delay (over 6 weeks) in execution of orders placed by the Bank
 - c) Discrepancies / deviations in the agreed processes
 - d) Violation of terms and conditions stipulated in this NIT and RFP
- ii. The selected bidder shall not have right to terminate the contract or to demand any damages on account of termination of the Contract by the Bank.

9. TERMINATION FOR INSOLVENCY:

Bank may at any time terminate the Contract by giving written notice to the successful bidder if it becomes bankrupt or otherwise insolvent. The event of termination will be without



compensation, provided that such termination will not prejudice or affect any right of action or remedy, which has occurred or will accrue thereafter to Bank. Notwithstanding the above, the Bank shall have the right to terminate the contract at any time without assigning any reasons.

9.1 GOVERNING LAW AND DISPUTES: (Applicable in case of successful bidder only)

All disputes or differences whatsoever arising between the parties out of or in connection with the contract or in discharge of any obligation arising out of the Contract (whether during the progress of work or after completion of such work and whether before or after the termination of the contract, abandonment or breach of the contract), shall be settled amicably. If however, the parties are not able to solve them amicably, party (Bank or Insurance Company), give written notice to other party clearly setting out there in specific dispute(s) and/or difference(s) and shall be referred to a sole arbitrator mutually agreed upon, and the award made in pursuance thereof shall be binding on the parties. In the absence of consensus about the single arbitrator, the dispute may be referred to a panel of three arbitrators; one to be nominated by each party and the said arbitrators shall nominate a presiding arbitrator, before commencing the arbitration proceedings. The arbitration shall be conducted in accordance with the Laws of India. Any appeal will be subject to the exclusive jurisdiction of courts at Salem, Tamil Nadu.

9.2 TERMS AND CONDITIONS:

- i. Language of Bid: All bids and supporting documentation shall be submitted in English.
- ii. Bank reserves the right to accept or reject any or all Bids without assigning any reason thereof and Bank's decision in this regard will be treated as final. Bids may be accepted or rejected in total or any part or items thereof. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by duly authorized officials of the Bank and the Bidder. However, until a formal contract is prepared and executed, this offer together with Bank's written notification / acceptance of award shall constitute a binding contract with the Insurance companies.
- iii. The Bank shall have the right to reject the bids not submitted in the prescribed format or incomplete in any manner.
- iv. Bank is not responsible for non-receipt of bids within the specified date and time due to any reason including postal delays or holidays.
- v. The Bank also reserves the right to alter/ modify any/ some/ all of the requirements, as it may deem necessary, and notify the same to the bidders by display in the Bank's website before the last date for submission of response under this RFP. The Bidders should be agreeable for the same.
- vi. Bank shall have the right to cancel the RFP process at any time prior to award of contract, without thereby incurring any liabilities to the Bidder(s)/ selected bidder. Reasons for cancellation, as determined by the bank in its sole discretion include but are not limited to, the following:
 - a. Services Contemplated are no longer required,
 - b. Scope of work was not adequately or clearly defined due to unforeseen circumstance and/or factors and/or new developments,
 - c. Proposed prices are unacceptable to the Work,



- d. The Project is not in the best interest of the Bank,
- e. Another reason, which is the sole opinion of the Bank a ground for cancellation of the RFP.

vii. Bank reserves the right to verify the validity of bid information and to reject any bid or cancel the contract where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of RFP or after award of contract, as the case maybe.

viii. Bank reserves the right to re-negotiate the prices in the event of changes in the market conditions and/ or technology etc.

10. DISCLAIMER:

i. The information contained in this RFP document issued for the eligible and interested bidders or any of their staff / Directors, is provided on the terms and conditions set out in this document and all other terms and conditions subject to which such information is provided. The purpose of this RFP document is to provide the Bidder(s) with information to assist the formulation of their Proposals.

ii. This RFP not an offer by the Bank, but an invitation for responses to the issues pertaining to Family Floater Group Medclaim Policy for retired staff / family pensioner of Tamil Nadu Grama Bank. No contractual obligation on behalf of the Bank, whatsoever, shall arise from the RFP process unless and until a formal Contract is signed and executed by duly authorized officers of the Bank and the finally selected Bidder.

iii. The Bidders, by accepting this document, agree that any information contained herein may be superseded by any subsequent written information on the same subject made available to the recipient or any of their respective officers or published in the Bank's website. It is also understood and agreed by the Bidder/s that decision of the Bank regarding selection of the Bidder will be final and binding on all concerned. No correspondence in this regard, verbal or written, will be entertained.

iv. The Bank reserves the right to amend, modify, vary, add, delete, accept or cancel, in part or full, any condition or specification of all proposals / orders / responses, without assigning any reason thereof before evaluation of technical bids. Each Bidder shall be entirely responsible for its own costs and expenses that are incurred while participating in the RFP, presentations and contract negotiation processes.

v. The Bank reserves the right at the time of award of contract to increase or decrease, the scope of work without any change in price or other terms and conditions.

vi. Notwithstanding anything contained in this Document, the Bank reserves the right to accept or reject any response and to annul the process and reject all responses at any time prior to execution of the agreement with the Bidder to whom the contract is finally awarded, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Bank's decision.

vii. The Bank reserves the right to cancel the entire process at any stage at its sole discretion without assigning any reason thereof.

viii. It shall be the duty and responsibility of the Bidders to ensure themselves about the legal,



statutory and regulatory authority, eligibility and other competencies of them to participate in this RFP and to provide any and all the services and deliverables under the RFP to the Bank. An undertaking should be submitted by the bidder to this effect.

- ix. Subject to any law to the contrary, and to the maximum extent permitted by law, Bank and its Directors, officers, staff disclaim all liability from any loss or damage suffered by any person acting or refraining from acting because of any information including forecasts, statements, estimates, or projections contained in this RFP document or conduct ancillary to it whether or not the loss or damage arises in connection with any omission, default, lack of care or misrepresentation on the part of Bank or any of its Officers, Employees.


(Kannan Ponnuraman)
GENERAL MANAGER



Annexure I

RFP FOR FAMILY FLOATER POLICY COVER FOR RETIRED STAFFS / FAMILY PENSIONERS OF TAMIL NADU GRAMA BANK

Sr. No.	INSURANCE COVERAGE FOR THE PERIOD 01.12.2026 TO 30.11.2027	
1	Type of Policy	Group Mediclaim Policy – Family Floater basis.
2	Family Floater	Yes
3	Name of the Mandated Insurance Broker	M/s K. M. Dastur Insurance and Reinsurance Brokers Private Ltd.,
4	Contact Person Details	Assistant General Manager, Human Resources Management Department, Tamil Nadu Grama Bank, Head Office, No. 6, Yercaud Road, Hasthampatti, Salem 636 007, Tamil Nadu- 0427-2522932/938 Email-id: hrm@tnqb.bank.in Mr. Priyadarshan Kakodkar - K. M. Dastur Insurance and Reinsurance Brokers Private Ltd. 2 nd Floor Cambata Building, 42 M K Road, Churchgate. Mumbai – 400020. Contact No: 9892278572 Email id: Priyadarshan.k@kmdastur.com
5	Family Definition	i. Retired Staff – with or without spouse ii. Family Pensioner and iii. (i) & (ii) along with Mentally / Physically challenged dependent family member - Add-on.
6	Total No of Retired staff members / family pensioners	Retired staff – 800 Family Pensioner – 218 Total - 1018
7	Sum Insured per family	₹ 2.00 lakhs, ₹ 3.00 lakhs, ₹4.00 lakhs and ₹5.25 lakhs
8	Administration of the scheme	Centrally at Tamil Nadu Grama Bank, Head Office, Salem.
9	Hospitalization/ Treatment	Cashless / Reimbursement
10	Pre-Existing Diseases	Pre-existing disease to be covered from day one
11	30 Days Waiting Period	Waived – Covered from Day One
12	1 st Year, 2 nd Year, 3 rd Year and 4 th Year Exclusions	Waived – Covered from Day One
13	Day Care Procedures	Expenses on Hospitalization for minimum period of a day are admissible. However,



		this time limit is not applied to specific treatments. This condition will also not apply in case of stay in hospital of less than a day provided- A) The treatment is undertaken under General or Local Anaesthesia in a hospital / day care Centre in less than a day because of technological advancement and B) Which would have otherwise required hospitalization of more than a day. In addition to the existing standard day care procedures, following to be included in the policy. • Albumin Infusion • Peritoneal Dialysis • Expenses on Oral Chemotherapy shall include cost of oral chemotherapy drugs, professional consultation fees and all medically necessary investigations as advised by the consulting physician.
14	Hospitalization Expenses	Yes, Covered subject to Minimum 24 Hrs. Hospitalization
15	Cashless claim limit tie up with the Hospitals	If Insurance company has tie up with various hospitals for various ailments with appropriate claim limit and if such limit exceeds then insurance company need to settle claim without delay and should not burden officers/employees of the Bank to pay such differential claim amount.
16	Room Rent for normal	Room Rent for admission in hospitals in the six cities viz. Delhi, Mumbai, Chennai, Kolkata, Bengaluru, Hyderabad and their urban agglomeration should be Rs.7000/- per day. For other centers the limit of Rs.5000/- per day shall be applicable.
17	Room Rent for ICU / ICCU	ICU Bed charges for admission in hospitals in the six cities viz. Delhi, Mumbai, Chennai, Kolkata, Bengaluru, Hyderabad and their urban agglomeration should be Rs.9500/- per day. For other centers the limit of Rs.7500/- per day shall be applicable.
18	All other expenses	Surgeon, team of surgeons, Assistant surgeons, Anaesthetist, Medical Practitioners, Consultants, Specialists Fees, Nursing Charges, Service Charges, IV Administration Charges, Nebulization Charges, RMO charges, Anaesthetic, Blood, Oxygen, Operation Theatre Charges, surgical appliances, OT consumables, Medicines & Drugs, Dialysis,



		Chemotherapy, Radiotherapy, Cost of Artificial Limbs, cost of prosthetic devices implanted during surgical procedure like pacemaker, Defibrillator Ventilator, orthopedic implants, Cochlear Implant, any other implant, Intra-Ocular Lenses, , infra cardiac valve replacements, vascular stents, any other valve replacement, laboratory/diagnostic tests, X-ray CT Scan, MRI, any other scan, scopes and such similar expenses that are medically necessary, or incurred during hospitalization as per the advice of the attending doctor.
19	Room rent proportionate clause not applicable	Proportion deduction on entire bill not applicable. Only difference in room rent to be collected
20	Limits on Diseases	No limit on any diseases except Cataract Surgery. For Cataract surgery: Actuals subject to maximum of Rs. 50,000/- per eye
21	Cost of Donor	Hospitalization expenses (excluding cost of organ) incurred on donor in respect of organ transplant to the insured.
22	Pre and Post Hospitalization	Expenses related to the ailment for hospitalization will be covered 30 days prior to hospitalization and 90 days after discharge.
23	Ambulance Charges	Ambulance charges are payable up to Rs. 2500/- per trip to hospital and / or transfer to another hospital or transfer from hospital to home if medically advised. Taxi and Auto expenses in actual maximum up to Rs. 750/- per Hospitalization. Ambulance charges actually incurred on transfer from one center to another center due to Non availability of medical services/ medical complication shall be payable in full.
24	Alternative Treatment	Alternative Treatments are forms of treatment other than treatment "Allopathy" or "modern medicine and includes Ayurveda, Unani, Siddha, Homeopathy and Naturopathy in the Indian Context, for Hospitalization taken in hospital / clinic registered by the Central / State authorities.
25	Congenital Anomalies	Expenses for Treatment of Congenital Internal / External diseases, defects anomalies are covered under the policy



26	Psychiatric Ailment	Expenses for treatment of psychiatric and psychosomatic diseases be payable with or without hospitalization.
27	All Advanced Medical Treatment	All new kinds of approved advanced medical procedures, e.g. laser surgery, stem cell therapy for treatment of a disease is payable on hospitalization /day care surgery. Approved Target therapies for treatment of Cancer in day care and on standalone basis. (Immunotherapy – Monoclonal Antibody Cancer Treatment on standalone basis.) Adjuvant Therapy/Hormonal therapy for Cancer and Immunotherapy for non-cancer Oral Chemotherapy for treatment of Cancer shall be payable with or without hospitalization. Robotic surgery shall be covered in cases where the medical condition of the patient warrants such treatment which needs to be certified by the treatment doctor / surgeon
28	Treatment for accidents on OPD Basis	Treatment taken for Accidents can be payable even on OPD basis in Hospital up to Sum Insured
29	Taxes and Other charges	All Taxes, Surcharges, Service Charges, Registration charges, Admission Charges, Nursing, and Administration charges to be payable. Charges for diapers and sanitary pads are payable, if necessary, as part of the treatment. Charges for Hiring a nurse / attendant during hospitalization will be payable only in case of recommendation from the treating doctor in case ICU / CCU, Neo natal nursing care or any other case where the patient is critical and requiring special care.
30	Genetic Disorder	Covered
31	Lasik Surgery	Correction of Eyesight is covered if the refractive error is at or above + / - 7
32	Other Medical Treatment	Treatment for Age related Macular Degeneration (ARMD), treatment such as Rotational Field Quantum magnetic Resonance (RFQMR), Enhanced External Counter Pulsation (EECP), etc. are covered under the scheme. Treatment for all neurological/ macular degenerative disorders. Treatment of Age-related Macular Degeneration (ARMD) and Intra Vitreal



		Injections for eye disorders other than ARMD also.
33	External and Durable Equipment	Rental Charges for External and or durable medical equipment of any kind used for diagnosis and or treatment including CPAP, CAPD, Bi-PAP, Infusion pump etc. will be covered under the scheme. However, purchase of the above equipment to be subsequently used at home in exceptional cases on medical advice shall be covered.
34	Cost of Artificial Limb	Covered
35	Ambulatory devices	Walker, crutches, Belts, Collars, Caps, Splints, Slings, Braces, Stockings, elastocrepe bandages, external orthopedic pads, sub cutaneous insulin pump, Diabetic footwear, Glucometer (including Glucose Test Strips)/ Nebulizer/ prosthetic devise/ Thermometer, alpha / waterbed and similar related items etc., will be covered
36	Physiotherapy Charges	Physiotherapy charges shall be covered for the period specified by the Medical Practitioner even if taken at home.
37	Premium paid in case of couples working at our Bank	If sum insured limit of Officer/Employee exhausts, then further claim needs to be processed with the limit of sum insured of spouse.
39	Claim Intimation	Within 15 days from the date of admission
40	Claim Submission	Within 30 days from the date of discharge
41	Third-party Administrator (TPA)	Whole discretion of the Bank



Annexure – II (Bid Covering Letter)

*(Bid Covering Letter: To be submitted by the bidder on letter head
along with Bid documents)*

To

**The Chairman,
Tamil Nadu Grama Bank
Head Office,
No.6, Yercaud Road,
Hasthampatti,
Salem – 636 007. Tamil Nadu.**

Dear Sir,

Our Bid for RFP Ref. No: _____ dated _____

1. In respect to your RFP mentioned above, we submit our Bid Document herewith. As desired in the RFP, we are submitting two envelopes, one containing Technical Bid, Integrity pact documentations and other Financial Bid, submitted separately. All details with the relevant information / documents / acceptance of all terms and conditions are strictly as described in this RFP.
2. We understand that:
 - i. Bank is not bound to accept the lowest or any bid received by it, Bank may reject all or any bid without assigning any reason or giving any explanation whatsoever.
 - ii. Bank may follow close or open bidding process as per requirement of the Bank.
 - iii. If our Bid is accepted, we undertake to enter into and issue the master policy on the proposed terms at our cost, when called upon by the Bank to do so and immediately on receipt of premium/data thereof. We understand that the cover will start from the date of first premium credited to the bank account of the company.
 - iv. If our Bid is accepted, we are to be jointly and severally responsible for the due performance of the contract.
 - v. The Bank shall intimate the award of contract to the successful bidder after completion of the financial bid.
3. We confirm that we have the necessary legal, regulatory, statutory and corporate authority / eligibility and competency to participate in this RFP and to provide the services as per the RFP if we are selected as per this RFP.
4. We have read, understand and accept the terms and conditions mentioned in the RFP document and there will not be any exception clause in the policy.
5. We confirm that we have quoted for all the items/services mentioned in our financial bid. Deviations, if any, are listed separately.



6. We also confirm/clarify that the bid/offer made by us shall remain valid for 30 days from the last date of submission of the bid.
7. We shall provide all types of information on the proposed policy as and when required by the Bank at the shortest possible time.
8. We have enclosed here with the following documents:
 1. Copy of IRDAI registration certificate and copy of the latest fees paid/renewal certificate which is valid as on date.
 2. Copy of audited financial statements as on 31.03.2026 showing the solvency ratio of the bidder as on 31.03.2026 or a certificate to this effect issued by the auditor / a qualified chartered accountant. In case of exemptions for the purpose of tender submission, the bidder has to submit a copy of the notification issued by the Department of Financial Services, Ministry of Finance, Government of India.
 3. Copies of audited financial statements for the last three financial years (2023-24, 2024-25 and 2025-26) showing the total health insurance premium amount collected.
 4. Copies of the latest two policies issued in FY 2025-26 or 2026-27 duly signed by authorized signatory.
 5. Declaration on letter head duly signed by the authorized signatory.
 6. IRDAI License copy duly signed by the authorized signatory.

Yours faithfully,

**Authorized Signatory:
(INSURANCE COMPANY)**



Name:

Designation:

Seal of Company

Annexure-III

Pre-Contract Integrity Pact

(To be submitted on Non - Judicial Stamp Paper)

PRE-CONTRACT INTEGRITY PACT

Between

Tamil Nadu Grama Bank hereinafter referred to as "The Bank" and
..... hereinafter referred to as "The Bidder/ Contractor"

Preamble

The Bank intends to award, under laid down organizational procedures, contract/s for Group Medical Insurance Policy for retired staff / family pensioner of Tamil Nadu Grama Bank. The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/ or Contractor(s).

In order to achieve these goals, the Bank will appoint an Independent External Monitor/s (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Bank

1. The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:
 - a) No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b) The Bank will, during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - c) The Bank will exclude from the process all known prejudiced persons.
2. If the Bank obtains information on the conduct of any of its employees which is a criminal offence under the Bharatiya Nyaya Sanhita (BNS) / PC Act, or if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Officer (CVO) and in addition can initiate disciplinary actions.



Section 2 – Commitment of the Bidder(s)/ Contractor(s)

1. The Bidder(s)/ Contractor(s) commit themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Bank's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant Bharatiya Nyaya Sanhita (BNS) / PC Act: further, the Bidder(s)/ Contractor(s) will not use improperly, for purpose of competition or personal gain, or pass on to others, any information or documents provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s)/ Contractor(s) of foreign origin shall disclose the name and address of the Agents/ Representatives in India, if any. Similarly, the Bidder(s)/ Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/ Contractor(s). Further as mentioned in the Guidelines, all the payments made to the Indian Agent/ Representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is placed at Annexure.
 - e. The Bidder(s)/ Contractor (s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
2. The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/ Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or any other form such as to put his reliability or creditability in question, the Bank is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process.

Section 4 – Compensation for Damages

1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Bid Security and this bid security will be forfeited.



2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor the liquidated damages equivalent to the amount of the contract value.

Section 5 – Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprises in India that could justify his exclusion from the tender process.
2. The Bidder agrees that if he makes incorrect statement on this subject, bidder is liable to be disqualified from the tender process or the contract, if already awarded, is liable to be terminated for such reason.
3. The imposition and duration of the execution of the bidder will be determined by the bidder based on the severity of transgression.
4. The Bidder/ Contractor acknowledges and undertakes to respect and uphold the Bank absolute right to resort to and impose such exclusion.
5. Apart from the above, the Bank may take action for banning of business dealings/ holiday listing of the Bidder/ Contractor as deemed fit by the Bank.
6. If the Bidder/ Contractor can prove that he has resorted/ recouped the damage caused by him and has implemented a suitable corruption prevention system, the Bank may, at its own discretion, as per laid down organizational procedures, revoke the exclusion prematurely.

Section 6 – Equal treatment of all Bidders/ Contractors/ Sub-Contractors

1. The Bidder(s)/ Contractor(s) undertake(s) to demand from all sub-contractors a commitment in conformity with this Pre-Contract Integrity Pact, and to submit it to the Bank before contract signing. The Bidder(s)/ Contractor(s) shall be responsible for any violation(s) of the principles laid down in this agreement/ Pact by any of its Sub-contractors/ Sub-vendors.
2. The Bank will enter into agreement with identical conditions as this one with all Bidders/ Contractors.
3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidder(s)/ Contractor(s)/ Sub contractor(s)

If the Bank obtains knowledge of conduct of a Bidder, Contractor or Sub-contractor or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or of the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor/ Monitors

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. It will be obligatory for him to treat



the information and documents of the Bidders/ Contractors as confidential. He reports to the Authority designated by the Bank.

3. The Bidder(s)/ Contractor(s) accept that the Monitor has the right to access without restriction to all Project documentations of the Bank including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidders)/ Contractors(s)/ Subcontractors(s) with confidentiality.
4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Authority designated by the Bank, within 8 to 10 weeks from the date of reference or intimation to him by the Bank and, should the occasion arise submit proposals for correcting problematic situations.
7. If the Monitor has reported to Authority designated by the Bank, a substantiated suspicion of an offence under relevant Bharatiya Nyaya Sanhita (BNS) / PC Act, and the Authority designated by the Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
8. The word '**Monitor**' would include both singular and plural.

Section 9 – Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded on whomsoever it may be.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/ determined by the Bank.

Section 10 – Examination of Books of Accounts

In case of any allegation of, violation of any provisions of this Pre-Contract Integrity Pact or payment of commission, the Bank or its agencies shall be entitled to examine the Books of Accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents in English and shall extend all possible help for the purpose of such examination.

Section 11 – Other provisions

1. This agreement is subject to Indian Law, Place of performance and jurisdiction is the



Corporate Office of the Bank, i.e. Chennai.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a Consortium, this agreement must be signed by all partners or Consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by Board resolution.
4. Should one or several provisions of this agreement turn out to be invalid, the reminder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. In the event of any contradiction between the Pre-Contract Integrity Pact and its Annexure, the Clause in the Pre-Contract Integrity Pact will prevail.
6. Parties signing this Pact shall not approach the courts while representing the matters to Independent External Monitors and he/she will await their decision in the matter.
7. Any dispute or difference arising between the parties with regard to the terms of this Agreement/ Pact, any action taken by the Bank in accordance with this Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

The parties hereby sign this Pre-Contract Integrity Pact at..... on
.....

(For & On behalf of the Bank)

(For & On behalf of Bidder/ Contractor)

(Office Seal)

(Office Seal)

Place: _____

Place: _____

Date: _____

Date: _____

Witness 1:

Witness 1:

(Name & Address) _____

(Name & Address) _____

Witness 2:

Witness 2:

(Name & Address) _____

(Name & Address) _____



Annexure IV

FINANCIAL BID / PRICE BID

To,

Date: _____

The Chairman
Tamil Nadu Grama Bank
Head Office,
No 6, Yercaud Road,
Hasthampatti,
Salem – 636 007, Tamil Nadu.

**PRICE BID FOR FAMILY FLOATER GROUP MEDICLAIM POLICY FOR
RETIRED STAFFS / FAMILY PENSIONERS OF TAMIL NADU GRAMA BANK**

Ref. No: _____

Date: _____

We hereby declare and submit the financial bid for your GMC Insurance Policy for retired staff/ family pensioner as per your tender dated 15.10.2026. I/We hereby reconfirm and declare that I/ We have carefully read and understood all the terms and conditions of the tender as per Annexure- I and its accompanying wording Annexure-II and accompanied Annexure – III and agree to all of them in totality including issued corrigendum if any. We confirm that we have all the necessary approvals from the competent authorities of our Company to participate in the bidding process.

Retirees / Family Pensioners Premium

Sum Insured	Premium Per Family Excluding GST (Terms as per Annexure I)	
	Retiree With Spouse	Single Retiree / Family Pensioner
Rs. 2 Lakhs		
Rs. 3 Lakhs		
Rs. 4 Lakhs		
Rs. 5.25 Lakhs		

Note - (*18% GST shall be applicable)

Retiree Add on Policy Premium	Rs. 2 Lakhs	Rs. 3 Lakhs	Rs. 4 Lakhs	Rs. 5.25 Lakhs
Physically / Mentally Challenged Dependent Family Member of Retiree with or Without Spouse – Per Dependent				

Note - (*18% GST shall be applicable)



Retirees - Top-up Policy Premium Per Family (Excluding GST) in Rs.

	Rs. 1 Lakh	Rs. 2 Lakhs	Rs. 3 Lakhs	Rs. 4 Lakhs
Retiree With Spouse				
Single Retiree / Family Pensioner				

Note - (*18% GST shall be applicable)

Add on Top-Up Policy Premium	Rs. 1 Lakh	Rs. 2 Lakhs	Rs. 3 Lakhs	Rs. 4 Lakhs
Physically / Mentally Challenged Dependent Family Member of Retiree with or Without Spouse – Per Dependent				

Note - (*18% GST shall be applicable)

We hereby agree that the premium quoted here in has been quoted by taking into considerations of all terms and conditions of the RFQ and all necessary internal approvals and processes being adhered. We confirm that the Bank shall not be put to any inconvenience in the event of any wrong calculations of premium on interpretation of terms and conditions on our part or any internal approval processes not being complied. In such an instance the cost and consequences shall be the sole responsibility of ours.

- 1) In case there is any discrepancy between figures and words, that bid will be rejected.
- 2) The L-1, L-2 and L-3 offer will be evaluated on the basis of the above quoted value.
- 3) Conditional Bids are liable to be rejected.
- 4) The quotes for Super Top Ups, Add-ons will not be considered for arriving at L 1.

**SIGNATURE OF THE BIDDER
WITH SEAL AND DATE**

