



தமிழ்நாடு கிராம வங்கி
TAMIL NADU GRAMA BANK
அரசு உடனடி வங்கி
Scheduled Bank Owned by Government

Ref: PED/1/2026-27

Date: - 18/04/2026

**Notice Inviting Tender for Selection of
Civil Contractor
for
Renovation of Tamil Nadu Grama Bank Regional
Office Building
at
VIRUDHUNAGAR
in
the State of Tamil Nadu.**

TECHNICAL BID

(To be submitted Offline - Through Post or Courier)

Last date for submission of tender: 03.00 pm on 12.05.2026

Tender to be submitted to:-

The General Manager,
TAMIL NADU GRAMA BANK
Head Office,
No:6, Yercaud Road
Hasthampatti, Salem-636007.
Contact No: - 0427-2522211
E-mail:- ped@tngb.bank.in





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TAMIL NADU GRAMA BANK

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Sign & Stamp of the Bidder

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TAMIL NADU GRAMA BANK

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TECHNICAL BID – PART A

**NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR
RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING
AT VIRUDHUNAGAR**

Tamil Nadu Grama Bank (TNGB), Head Office, Salem invites tender in Offline mode under Two Bid System (Technical Bid (Part A) and Commercial Bid (Part B)) for the selection of Civil Contractor for undertaking Civil works for **Renovation of Tamil Nadu Grama Bank Regional Office Building at Virudhunagar.**

1.	Name of Project	Renovation of Regional Office Building at Virudhunagar
2.	Project location	2-70-1, Collectorate Complex, Virudhunagar-626002
3.	Estimated cost of work	Rs. 85 Lakhs (approx.)
3.	Period of completion	90 days reckoned from 15 th day, from the date of issue of the Work Order
4.	Tender Documents	Tender documents can be downloaded from Banks website https://www.tngb.bank.in/tenders
5.	Cost of Tender Documents	NIL
6.	EMD amount	Rs. 1,70,000/- (Rupees One lakh and seventy only) * to be submitted in the form of Demand Draft / Online fund transfer on or before last date of Bid Submission in favour of Tamil Nadu Grama Bank, Salem. *Valid Registered MSE in the related category only & Startup-India bidders are exempted from payment of Earnest Money Deposit if bidder can furnish requisite proof subject to the satisfaction of Bank. Latest guidelines regarding EMD, published by Ministry of Finance or other regulatory bodies, during the RFP process, will be applicable.
7.	Pre-bid meeting	Pre Bid meeting will be conducted on 28.04.2026 at 11.00 AM in offline mode at site location – Tamil Nadu Grama Bank, Virudhunagar Regional Office. All interested bidders can send their queries through email (ped@tngb.bank.in)/personally visiting the site atleast oneday before the prebid date and get their queries clarified during the pre-bid meeting.
8.	Last date	Last date of submission of completed tender form in the prescribed format to be received in a sealed envelope at Head office by courier or by post will be up to 03.00 pm on 12.05.2026.
9.	Date & Place of opening of Technical Bid	13.05.2026 at 11.00 am at Tamil Nadu Grama Bank, Head Office No:- 6, Yercaud Road, Hasthampatti, Salem- 636 007 through Offline mode by opening of physical quotes received by courier/post.
10.	Date of opening of Commercial Bid	Commercial Bid will be opened only for such offers, which have qualified the Technical Bid. The date & time will be informed at later date.

Note:

- Bidders are required to submit their tender in a **sealed envelope (Superscribed as “TENDER for Renovation of Tamil Nadu Grama Bank Regional Office Building at Virudhunagar-Technical Bid & Commercial Bid”)** via **offline mode (through Post/Courier only)**. Any other mode of submission of Tender, will not be accepted by the Tamil Nadu Grama Bank.
- Tamil Nadu Grama Bank reserves the right to reject any tender/ bid without assigning any reason.
- Tamil Nadu Grama Bank is not liable to make any payment to tenderers for preparation to submit the bid.

Sign & Stamp of the Bidder

[Handwritten Signature]

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**NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR
RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING
AT VIRUDHUNAGAR**

INSTRUCTION TO BIDDERS

1. Bidders are required to submit their tender in Offline mode (through Courier/Post) with full bio-data giving details about their experience, technical personnel employed, competence and adequate evidence of their financial standing etc. as per enclosed Annexure, which will be kept confidential. **Part A (Technical Bid) & Part B (Commercial Bid) are to be independently submitted in separate sealed envelopes.**
2. The bidders have to download the tender document from our Bank's website and the duly filled in tender document has to signed and stamped on all pages. Upon completion, the tender documents (all pages including annexures) along with the copy of the proof of e-transfer/DD copy of EMD fees must be sent in offline mode through courier/post in a single cover containing separate sealed envelopes as above.
3. **Earnest Money Deposit (EMD): -**
 - a) Earnest Money Deposit (EMD) of **Rs.1,70,000/-** should be remitted through NEFT to our bank account **No. 10158768274; IFSC: IDIB0PLB001** ('0' Stands for Zero) (OR) Remittance of EMD through Demand Draft in favour of "Tamil Nadu Grama Bank" payable at Salem.
 - b) "Bid Security Declaration" will not be accepted.
 - c) EMD shall not carry any interest and that EMDs of the unsuccessful bidders would be refunded within 15 working days after selection of the bidder for carrying out the proposed assignment.
 - d) EMD amount of successful L1 bidder will be retained as Initial Security Deposit and it will be paid after virtual completion period (1 month following the final completion certificate and settlement of final bills
4. The decision of Bank in regard to short listing and selection of Civil Contractor will be final and binding on all participants. The BANK, however, reserves the right to restrict the list of pre-qualified CIVIL CONTRACTORS to any number as deemed suitable by it.
5. Tamil Nadu Grama Bank reserves the right to reject any or all tenders without assigning any reason thereto.
6. Each page of the tender shall be signed, sealed and sent through post/courier before the specified date and time. The tender shall be signed by person/ persons on behalf of the organization having necessary authorization/ Power of Attorney to do so.
7. The information required should be neatly filled in **blue ink** / typed in **each and every column and row** of the Formats / annexures. **The tenders received with "partly filled formats" or not containing desired information in each and every column/ point / row shall be treated as INCOMPLETE and such tenders shall be summarily rejected without any intimation / reference to the bidder and at the bidders's risk and responsibility.**
8. If the space in the Annexure is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the Annexure and serial number. Separate sheets shall be used for each part. However, the format shall be as per Annexure.
9. Tenders containing false and/ or inadequate information will be liable for rejection.
10. While filling up the tender with regard to the list of important projects completed or on hand, the bidders shall include those works only to the relevant category.

Sign & Stamp of the Bidder

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11. Bidders are requested to take note of the document in Annexure giving a summary of scope of work for the CIVIL CONTRACTOR, before submitting the tender.
12. Canvassing in any form in connection with selection of CIVIL CONTRACTOR is strictly prohibited and the tenders of such persons/ organizations, who resort to canvassing, will be liable to rejection.
13. The tenders received after due date and time through any mode will not be accepted.
14. Tamil Nadu Grama Bank will not be responsible for any delay or loss of communication due to technical glitches of Postal/Courier. Tamil Nadu Grama Bank will give intimation through available phone no. and E-mail ID.
15. **Part-A of "Tender" (Technical Bid) will be opened offline at the address and (the date and time intimated in the Notice Inviting tender (NIT)) mentioned in "Tender document", in the presence of Tenderers or authorized representatives of Tenderers who wish to attend the opening of Bids offline at Head Office, Salem.**
Part-B (Commercial Bid) will be opened only for such offers, which have qualified for Part-A.
16. Date and time for presentation of proposal/ scheme and Part-B (Commercial Bid) opening shall be intimated to the successful bidders only.
17. Only one representative of the bidder will be permitted to be present for the tender opening and presentation of proposal/ scheme, if any.
18. No Literature, Pamphlets other than what is specified is to be enclosed. All such enclosures shall be considered unread and will not be considered as part of the Pre-Qualification (PQ) tender.
19. Tenders' incomplete in any respect and which are not legible are liable for rejection.
20. The Bank reserves the right to amend, modify or revise the tender documents at any time prior to the deadline for the submission of bids. Any such amendments will be issued exclusively in the form of a Corrigendum and will be hosted solely on the official website. It is sole the responsibility of prospective bidders to regularly visit the official website for any such updates, before submitting the final bid. All issued corrigenda shall form integral part of the tender documents. Bidders are required to download, sign and submit all corrigenda along with their technical bid as proof of acceptance. Failure to account for the latest updates will result in rejection of the bid.
21. **INTEGRITY PACT:-** The bidder should submit Original Executed Integrity Pact along with the technical bid as per Annexure -I. The Integrity Pact must be executed on stamp paper of applicable value and must be signed by all the witnesses also and sent as hard copy. The Name and Contact details of the Independent External Monitor (IEM) nominated by the Bank are as under:

S No	Name	E-Mail address
1	Shri Vishnu Agrawal	agrawal.vishnu@gmail.com
2	Shri Bimal Julka	bimaljulka1955@gmail.com

22. Any dispute arising out of this contract will be under the jurisdiction of courts of law in Salem.

Sign & Stamp of the Bidder





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PART -A -TECHNICAL BID (Annexure – A)

**NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR
RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING
AT VIRUDHUNAGAR**

PROFILE OF CIVIL CONTRACTOR FIRM

1)	Name of the Firm	:	
2)	Address	:	
3)	Name, Telephone Nos. including Mobile of contact person	:	
4)	E-mail ID and Fax No	:	
5)	Constitution of the Firm		Sole proprietorship / Partnership (where all partners are Civil Engineers). In case of LLP or a Pvt. Ltd. Company, NOC (No Objection Certificate)/ registration certificate for firms engaged in Civil Construction and contracting works
6)	Year of Establishment	:	
7)	Name of Partners	:	
8)	Biodata of Partners Details may be given in the Enclosed format (Annexure 'A')	:	
9)	(a) Registration Number – Certificate of Incorporation (for Pvt Ltd/Public ltd), Registered Partnership deed or Shop and establishment certificate (for proprietorships)	:	

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	b) Permanent Account Number (PAN) of the Firm	
	(c) Details of GST registration (Copy of valid GST to be enclosed)	:
	(d) Amount of GST paid year-wise during last 3 financial years ending on 31.03.2026	:
	e) Udyog Aadhar No. (if any)	:
10)	Name and value of major Building Construction works completed during the Last 5 years. Details may be given in the enclosed format Annexure B - (Form- A)	:
11)	Name & value of the major Building Construction work on hand. Details may be given in the enclosed format Annexure B - (Form- B (i))	:
12)	Name & value of other major works (interiors etc) on hand. Details may be given in the enclosed format Annexure B - (Form- B(ii))	:
13)	List of Technical Personnel employed. Annexure B - (Form- C)	:
14)	List of other Personnel employed Annexure B - (Form- C)	:
15)	List of Civil Engineers/Architects engaged by the Firm :	:
16)	Details of near relatives working in the Tamil Nadu Grama Bank, if any. (Name & locations)	:

Sign & Stamp of the Bidder





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17)	Banker's Name/ Branch & Bank Account Number	:
18)	a) Last three years audited balance sheet to be enclosed. (Annexure A-Form B)	:
	b) Latest Income Tax Clearance Certificate to be enclosed	:
	c) Turn over Certificate (Certified by CA showing average Financial Turnover for the last three years)	:
19)	a) List of registration with other Organizations	:
	b) List of completion certificate etc. from the clients or completed / ongoing projects	:
	c) Certified copies of the letter of intent for award of the work from reputed private/ multinational organizations/ PSUs etc.	:
20)	Particulars of participation in competitions and awards if any received	:
21)	Details of Branch Office in Tamil Nadu (preferably near to site location)	:

Note: Please enclose separate sheets for additional information, photographs, and documents.

Signature of the CIVIL CONTRACTOR with seal

Date:

Place:

Sign & Stamp of the Bidder





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Annexure A -FORM A

NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR

BIO-DATA OF THE PARTNERS (If applicable)

1. Name :
2. Associates with the firm since :
3. Year of opening/ incorporation :
4. Professional Qualifications :
5. Professional Experience :
6. Professional Affiliation :
7. Registration Certificate :
(of all the partners in case of partnership firm)
8. Details of Published papers :
in Magazine
9. Details of cost-effective methods/ :
designs adopted in the projects
10. Exposure to new materials/ :
Techniques
11. Details of Features of green :
buildings provided in the buildings
12. Details of modern amenities :
provided in the buildings

Signature of the CIVIL CONTRACTOR with seal

Date:

Place:

Sign & Stamp of the Bidder





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Annexure A -FORM -B

**NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR
RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING
AT VIRUDHUNAGAR**

FINANCIAL INFORMATION

Details to be furnished below duly supported by figures in Balance Sheet/ Profit and Loss account for the last 3 years ended 31.03.2026 duly certified by the Chartered Accountant, as submitted by the bidder to the Income-Tax department (copies to be attached)

Financial Years	Profits or Loss (in figures)
2022-23 =	
2023-24 =	
2024-25 =	
2025-26* =	

*If audited balance sheet of 2025-26 is not available, provisional balance sheet obtained from Chartered Accountant to be produced.

Sign & Stamp of the Bidder

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TECHNICAL BID (Annexure – B) – Form A

NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR

LIST OF MAJOR BUILDING CONSTRUCTION WORKS COMPLETED DURING THE LAST 5 YEARS ENDING AS ON 31.03.2026

Sr. No.	Name of the Client	Nature of work	Features of green building and modern amenities provided, if any	Location of the building / municipal limits	Estimated value	Area in Sq.ft.	Height of the building	Date of start	Period of completion	Actual date of completion	Final value of the project	Reasons for the variation / delay if any
1	2	3	4	5	6	7	8	9	10	11	12	13

(Add separate sheet if the space provided above is insufficient)

- Note:** (a) The credentials issued by the Clients shall be enclosed including letter of award of the work orders & completion certificates duly certified by appropriate Authority.
 (b) The work should have been executed by the firm under the name in which they are submitting the tenders.
 (c) Information has to be filled up specifically in this format.

Sign & Stamp of the Bidder



TECHNICAL BID (Annexure – B) – Form B

NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR

LIST OF MAJOR BUILDING CONSTRUCTION WORKS/INTERIOR WORKS ON HAND AS ON 31.03.2026

Sr. No.	Name of the client	Nature of work	Features of green building and modern amenities provided	Location of the building / municipal limits	Estimated Value	Area in Sq.ft.	Height of the building	Present position	Scheduled date of completion	Remarks
1	2	3	4	5	6	7	8	9	10	11

(Add separate sheet if the space provided above is insufficient)

Note:

1. Work order issued for the current project to be enclosed.
2. Information must be filled up specifically in this format.

Sign & Stamp of the Bidder



TECHNICAL BID (Annexure – B) – Form C

NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR

DETAILS OF KEY PERSONNEL (PERMANENT EMPLOYEE), GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN-HOUSE ESTABLISHMENT

S. No.	Name	Qualification	Total Experience	Employed in Your Firm Since	Any Other Information

(Add separate sheet if the space provided above is insufficient)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.
3. The details of the CIVIL ENGINEERS (In-house) shall be furnished in separate sheets.


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TECHNICAL BID (Annexure – B) – Form D

NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR

DETAILS OF LITIGATION/ ARBITRATION CASES RESULTING FROM THE CONSULTANCY WORKS/ THROUGH CONTRACTORS EXECUTED THEIR WORKS IN THE LAST SEVEN YEARS OR CURRENTLY UNDER EXECUTION

Year	Awarded for or against Bidder	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

(Add separate sheet if the space provided above is insufficient)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence/ to indicate any important point in your favour.
3. A declaration regarding the **DETAILS OF LITIGATION/ ARBITRATION CASES** to be submitted in standard format enclosed in Annexure H.

Sign & Stamp of the Bidder





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TECHNICAL BID (Annexure – C)

NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR

EMD

From

Date:

To
The General Manager,
Tamil Nadu Grama Bank,
No.6, Yercaud Road,
Hasthampatti,
Salem 636007.

Sub.: Your Notice Inviting quotation No. PED/01/2026-27 dated 18/04/2026 for Renovation of Tamil Nadu Grama Bank, Regional Office building at Virudhunagar.

With reference to the above inviting quotation for renovation of Tamil Nadu Grama Bank, Regional Office building at Virudhunagar, having examined and understood the terms and conditions.

- I/We confirm that the offer is in conformity with the terms and conditions as mentioned in the above-cited inviting quotation and agree to all the terms and conditions of the subsequent amendments made, if any.
- The Bank is not bound to accept the lowest tender and reserves the right to accept or reject any or all the bids or cancel the entire process without assigning any reason whatsoever.

We furnish hereunder the details of NEFT/Demand draft remitted/submitted towards Earnest Money Deposit (EMD).

Description	Amount (Rs.)	DD No. / NEFT UTR No.	Date of DD / NEFT	Name of Issuing Bank & Branch
EMD	1,70,000/-			

Authorized Signatory with Seal

Sign & Stamp of the Bidder

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TAMIL NADU GRAMA BANK

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TECHNICAL BID (Annexure – D)

**NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF
TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR**

PRE-QUALIFICATION (PQ) CRITERIA

1. Minimum 7 years' experience as a CIVIL CONTRACTOR as on 31.03.2026.

- **Documentary Proof to be submitted:** Submit copies of certificate of incorporation, Firm PAN, Registration particulars etc.

2. The CIVIL CONTRACTOR should have completed the following:-

- At least one institutional or commercial or banking office building (minimum of G+2 Floors). The Civil Contractor must have successfully executed, constructed/renovated and handed over viz. carried out all types of Civil Construction and interior works along with all internal and external allied services including electrical, HVAC (AC), Plumbing, Sanitary works, Storm water drainage, Lifts, Fire Fighting, EPABX/Networking, Parking development, False Ceiling, Flooring, Painting etc. in the said building to completion.
- Similar works completed during last 5 years ending on 31.03.2026 should be either of the following:
 - i. Three similar works of not less than 40% (Rs.34 Lakh each) of the total cost of the proposed Project. **OR**
 - ii. Two similar works of not less than 50% (Rs.43 Lakh each) of the total cost of the proposed Project. **OR**
 - iii. One similar works of not less than 80% (70 Lakh each) of the total cost of the proposed Project.
- At least one building for public sector organization/ Bank or reputed national / multinational companies (whose turnover is above Rs.100 crore per annum) within last 5 years ending on 31.03.2026.

- **Documentary Proof to be submitted to be submitted (separate proofs to be submitted for a, b & c):** Submit copies of work orders & completion certificates of each project, Performance certificates, photos etc.

3. The CIVIL CONTRACTOR should have valid registration/Empanelment as Civil Contractor with CPWD/State PWD/MES/Railways/PSU's/PSB's/Other Govt. bodies in the appropriate class.

NOTE: In case of partnership firm/LLP or a Pvt. Ltd. Company, the registration or empanelment must be in the name of the firm itself and not solely in the individual name of a director or partner.

- **Documentary Proof to be Submitted:**

- Submit self-attested copy of Valid Registration certificate/Empanelment letter/Enlistment Order issued by CPWD/SPWD/ MED/ Railways/PSU's/PSB's/Other Govt. bodies in the name of proprietor/Partnership firm/LLP/Pvt. Ltd. Company.
- The Certificate should mention the class/category of registration, financial limits of empanelment and its current validity.

Sign & Stamp of the Bidder

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4. Bidder's Average Annual turnover of last three years (ending 31.03.2026) should not be less than Rs. 35 Lakhs (Form B).
 - **Documentary Proof to be submitted:** CA certified Audited balance sheet of the contractor including Profit & Loss Account and / or Income tax returns Acknowledgement receipt for the last 3 Years ending 31.03.2026 to be submitted.
5. The CIVIL CONTRACTOR should have minimum 2 qualified full time Civil Engineers or 1 Architect & 1 Civil Engineer on their regular roll for last 3 years and should enclose relevant documents in this regard.
 - **Documentary Proof to be submitted:** Certificates of Educational qualifications, appointment order, Declaration from the staff working in the firm.
6. The CIVIL CONTRACTOR should also have a full-fledged office/ branch office, preferably at any nearby geographical locations of the project site (Virudhunagar/Madurai).
 - **Documentary Proof to be submitted:** Registration particulars, GST Certificate, Udyog Aadhar No. work orders from Govt. organization/ PSBs/ PSUs, lease registrations with clearly mentioning the address of the full-fledged office/ branch office obtained on or before 31.03.2026 etc.
7. The CIVIL CONTRACTOR should also have tie-up arrangements with reputed registered and licensed services like Surveyors, architectural, structural consultancy firms etc.
 - **Documentary Proof to be submitted:** Tie Up letters, certificates from consultancy firms and related documents etc.

Other Terms and conditions: -

1. The tender has to be submitted in a prescribed format in a two-bid system viz. Technical and Commercial Bid.
2. The Bank reserves the right to assign the work to the CIVIL CONTRACTORS based on their infrastructure availability and business parameters.
3. The Cost quoted will be for completion of entire renovation works as per work specifications adhering to standards and as required by the Bank. The payments are discussed in detail in the commercial bid document.
4. The Bank reserves the right to reject any or all the tenders without assigning any reason thereof.

Signed as token of acceptance

Signature of CIVIL CONTRACTOR with seal

Date:

Place:

Sign & Stamp of the Bidder

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TECHNICAL BID (Annexure – E)

**NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF
TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR**

GENERAL TERMS & CONDITIONS

- 1) Interested parties meeting the above PQ criteria can download the tender document from bank's website <https://www.tngb.bank.in/tenders> and submit experience profile, proof of meeting the above criteria, attested copies of completion/work in progress certificates from the clients, audited certified balanced sheet for the last 3(three) years, EPF /GST, Registration as CIVIL CONTRACTOR with various PSUs, State PWDs, CPWD, MES, Railways and Autonomous Bodies, details of Technical and Administrative employees, etc., through Offline mode (Courier/Post).
Tender not accompanied by any of the above documents and specified EMD will be rejected at the discretion of Tamil Nadu Grama Bank.
- 2) Tamil Nadu Grama Bank reserves the right to verify the authenticity of the documents submitted by the CIVIL CONTRACTOR. Tamil Nadu Grama Bank also reserves the right to reject any or all tenders without assigning any reason thereof and split the works or cancel the process without assigning any reason whatsoever may be.
- 3) Tamil Nadu Grama Bank reserves the right to curtail or extend at its sole discretion the Scope of work of the CIVIL CONTRACTOR as per specific job requirement and expectations of Bank from the CIVIL CONTRACTOR selected for the particular job.
- 4) For evaluation of Commercial Bid, only the costs quoted by the bidders qualified in technical bid will be considered.
- 5) The selected CIVIL CONTRACTOR must deploy a Site Engineer(s) within the cost quoted by them for supervision of work(s) to ensure quality of work envisaged in the tender. Payment for Civil works will be made based on stage wise completion of work as per our standard method of payment.
- 6) The Bank may deploy an Architectural Consultant from their side or any individual to oversee the quality of construction at a different stage or as an option.
- 7) **SECURITY DEPOSIT AND RETENSION MONEY:-**
 - **Initial Security Deposit (ISD):-** The successful tenderer (L1 Contractor) shall deposit an Initial Security Deposit (ISD) equivalent to 2% of the accepted total contract value at the time of commencement of the work. The bidder who has paid the EMD of Rs. 1,70,000/- (if not exempted) will be converted into ISD if the bidder is selected as the L1 Contractor.
 - **Refund of ISD:** The ISD shall be refunded to the contractor without any interest after the Virtual Completion Period, which is defined as one (1) month following the certification and settlement of the final bills.
 - **Retention Money:-** In addition to the Initial Security Deposit, an amount equivalent to 5% of the gross value of work done shall be deducted from each Running Account (RA) bill and retained by Tamil Nadu Grama Bank as Retention Money.

Sign & Stamp of the Bidder

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- **Refund of Retention Money:** -The accumulated Retention Money shall be refunded to the contractor without any interest only after the successful completion of the **Defects Liability Period (DLP)**, which is stipulated as twelve (12) months from the date of virtual completion of the project. This refund is strictly subject to the contractor having satisfactorily rectified any and all defects pointed out by the Bank or the Architect during the DLP.
- 8) The successful tenderer (L1 Contractor) shall deposit an Initial Security Deposit (ISD) equivalent to 2% of the accepted total contract value at the time of commencement of the work. The bidder who has paid the EMD of Rs. 1,70,000/- (if not exempted) will be converted into ISD if the bidder is selected as the L1 Contractor.
- 9) Format for declaration of litigation and arbitration history and Integrity Pact is to be submitted on a Non-Judicial Stamp Paper of Rs. 100/- along with technical bid within 12.05.2026.
- 10) The **Format of Agreement** will be executed between bank and successful tenderer (L1 Contractor) on a Non-Judicial Stamp Paper of Rs. 100/-, after issue of work order but before commencement of work at the site.
- 11) The Bank, without prejudice to any other remedy for breach of contract, by 15 days written notice of default sent to the Successful tenderer (L1 Contractor), may terminate this Contract in whole or in part, if the contractor
- Fails to Commence the work within the stipulated time,
 - Abandons the work/causes unreasonable delays,
 - Fails to follow Bank' s instruction persistently.
 - Breaches the Integrity Pact.

Signed as token of acceptance

Signature of CIVIL CONTRACTOR with seal

Date:

Place:

Sign & Stamp of the Bidder

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TECHNICAL BID (Annexure – F)

NOTICE INVITING TENDER FOR SELECTION OF CIVIL CONTRACTOR FOR RENOVATION OF TAMIL NADU GRAMA BANK REGIONAL OFFICE BUILDING AT VIRUDHUNAGAR

SCOPE OF CIVIL WORKS

Name of Work: Comprehensive Civil, Interior, and Allied Renovation Works for Regional Office, Virudhunagar.

The proposed project involves the complete interior and exterior civil renovation of the existing Regional Office premises complex (G+1 Building) with total built up area of 1298 Sq.m. at Virudhunagar and such works pertain to

- (1) Main Building,
- (2) Car parking building,
- (3) Driver restroom and
- (4) Main Building toilets

The renovation works include upgrading the existing plumbing units, re-constructing the interior and exterior drainage, terrace roof tiles replacement after waterproofing and interior and exterior painting to give the building a new aesthetic look. Work specifications covering entire civil renovation works have been arrived based on the scope discussed below and enclosed in the commercial bid.

Terrace Renovation

Objective: Improve insulation, functionality, and drainage on the terrace.

Scope: A) Terrace roof tiles:

- a. Removing existing terrace tiles and underlying material.
- b. Removal of solar panel for tile laying and doing maintenance work.
- c. Refixing new roof tiles after waterproofing and weathering course.
- d. Refixing solar panels and ensuring proper working.

Plumbing and Drainage

Objective: To upgrade all internal and external Plumbing utility systems, renovation of toilets to modern infrastructure.

Scope: A) Plumbing:

- a. Removing existing floors and dado tiles in wet areas (Toilet Rooms, Dining area etc).
- b. Refixing new wall and anti-skid floor tiles (ensure waterproofing where required).
- c. Replacing outdated or leaking plumbing fixtures, wash basins, Old IWC with New EWC units
- d. Replacing all toilet doors to new waterproof durable doors.
- e. Installing new CPVC/uPVC plumbing lines.
- f. Correcting internal drainage slopes and re-routing if necessary.
- g. Constructing new exterior drainage and connecting it with new Bio Septic tank to be installed

Groundwork, Water Systems, Drainage facility and Compound wall

Objective: Upgrade surface layout and water infrastructure.

Scope: A) Exterior drainage/ Rainwater Harvesting system/Borewell sheds:

- a. Replacing damaged exterior drainpipes and clearing clogged exterior drainage.
- b. Installation of new Bio septic tank and ensuring proper working.
- c. Restoring the Rainwater Harvesting System (RHWS).
- d. Building pump/motor room sheds with weather protection.

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Aesthetic & Sustainable Enhancements

Objective: Final finishes for visual appeal and presentation.

Scope:

A) Damaged RCC structure: -

- a. Damaged RCC columns to be reinforced by grouting method and checked to prevent water leakages

B) Terrace area maintenance: -

- a. Clearing the tree branches aloft the terrace to minimize shedding of leaves on terrace.
b. Clearing existing vegetation growth in the terrace and other buildings and prevent re-growth
c. Installing maintenance ladders for accessing the main building terrace and portico terrace.

C) Kitchen room: -

- a. Dismantling the existing sink and building new sink with waterproofing and good durability.

D) Floor Mosaic: -

- a. Polishing all floor mosaic (machine polishing).

E) Color -washing: -

- a. Filing of cracks holes and dents in interior walls and ensuring no damp walls.
b. Completing Color washing/repainting of entire premises (interior and exterior).

List of Materials of Approved Brand and / or Manufacture
(CIVIL WORK)

Sl. No.	MATERIALS	MANUFACTURERS
1.	CEMENT	ULTRA TECH, ACC, RAMCO, DALMIA
2.	READY MIX CONCRETE	ULTRA TECH, L&T, BIRLA, RAMCO
3.	HYSD / MILD STEEL (TMT)	TATA , RINL, VSP, JSW
4.	ANTI- TERMITE CHEMICALS	CHLOROPYRIFOS 20% EMUSIFIABLES CONCENTRATES OR EQUIVALENT
5.	CLAY BRICKS	LIGHT WEIGHT CLAY BRICKS FROM ANY MANUFACTURER OF REPUTE WHICH IS TO BE GOT APPROVED FROM BANK.
6.	FLUSH DOOR SHUTTERS	KUTTYS, ELEGANT, SAKTHIS
7.	GLASS (PLAIN/PIN HEADED/TINTED) BRASS, ALUMINIUM HARDWARE /FITTINGS	MODI FLOAT, SAINT- GOBAIN, ASAHI
8.	BRASS MORTICE LOCKS AND LATCHES	EBCO, HETTICH, OR EQUIVALENT
9.	LATCHES WITH INTERNAL LOCKS	DOORSET, EBCO, HETTICH
10.	HYDRAULIC DOOR CLOSER AND FLOOR SPRING	GODREJ, EVERITE, DORMA, OZONE
11.	ALUMINIUM DOOR, WINDOW AND VENTILATOR SECTIONS	JINDAL, INDAL, HINDALCO
12.	PVC WATER PIPES (UPVC/CPVC)	SUPREME, FINOLEX, PRINCE, ASTRAL
13.	WATER PROOFING MATERIALS / COMPOUND FOR ROOF TOPS AND SUNKEN FLOORS	FOSROC, DR. FIXIT, BASF, SIKA OR EQUIVALENT APPROVED MAKE
14.	VITRIFIED TILES, GLAZED TILES, CERAMIC TILES	KAJARIA,JOHNSON, NITCO
15.	SANITARY FIXTURES (EWC, WASH BASINS URINALS)	JAQUAR, KOHLER, GROHE, CERA
16.	CP FITTINGS (FAUCET VALVES)	JAQUAR, KOHLER, GROHE, CERA
17.	CEMENT BASE PAINTS	SNOWCEM PLUS (M/S KILICK NIXON) OR EQUIVALENT

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18.	SYNTHETIC ENAMEL PAINT	ASIAN PAINTS, NEROLAC, BERGER
19.	INTERIOR EMULSION	ASIAN PAINT(ROYALE), NEROLAC, BERGER
20.	EXTERIOR EMULSION	ASIAN PAINT(APEX ULTIMA), NEROLAC, BERGER
21.	TEXTURE PAINT	SPECTRUM OR EQUIVALENT
22.	WALL PUTTY	BIRLA WHITE, JK WALL, ASIAN PAINTS
23.	POLYSULPHIDE SEALANT	PIDILITE, FOSROC OR EQUIVALENT
24.	WOODEN FLOORING	PERGO , WIPARQUET , OR EQUIVALENT
25.	PLY BOARD & PLY WOOD (MR GRADE PLYWOOD)	GREEN PLY, CENTURY, ARCHID
26.	WPC DOORS AND FRAMES	CENTURYWPC, ALSTONE OR APPROVED EQUIVALENT WITH 550 KG/M ³ DENSITY SUITABLE FOR WET AREAS AND FRAMES OF 850 KG/M ³ DENSITY.
27.	HINGES, TOWER BOLT AND LATCHES IN TOILETS	SS304 GRADE GODREJ HETTICH OR EQUIVALENT

Note –

- Materials mentioned in the specification shall be used for the work. If specified material is not available prior approval of the Employer shall be taken to use other brands.
- Preference of makes & supply of items should be consulted with client/consultant before effecting of supply.

Key Considerations:

- ✓ Moisture resistance flush doors to be used in toilets.
- ✓ Using proper slope to direct rainwater into designated drainage.
- ✓ Opting for non-slip, weather-resistant tiles.
- ✓ Testing and confirming waterproofing layers under the new tiles is to be done.
- ✓ Ensuring plumbing inspections are done post-installation.
- ✓ Using concealed piping/cabling wherever feasible.

Signed as token of acceptance

Signature of CIVIL CONTRACTOR with seal

Date:

Place:

Sign & Stamp of the Bidder

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TECHNICAL BID (Annexure – G)

FORM OF AGREEMENT
(Draft Format)

This Contract Agreement (hereinafter referred to as the "Agreement") is made and entered into on this ____ day of _____, 2026, at Virudhunagar.

BY AND BETWEEN:

Tamil Nadu Grama Bank, a Regional Rural Bank constituted under the Regional Rural Banks Act 1976, having its Head Office at No: 6, Yercaud Road, Hasthampatti, Salem- 636 007, acting through its authorized representative (hereinafter referred to as the "**Bank**", which expression shall, unless repugnant to the context or meaning thereof, include its successors and assigns) of the FIRST PART;

AND

M/s....., having its registered office (hereinafter referred to as the "**Contractor**", which expression shall, unless repugnant to the context or meaning thereof, include its successors, representatives, and permitted assigns) of the SECOND PART.

(The Bank and the Contractor are hereinafter collectively referred to as the "Parties" and individually as a "Party".)

WHEREAS:

The Bank is desirous of executing civil works for the "Renovation of Regional office building at Virudhunagar" located at the "D. No:- 2-70-1, Collectorate Complex, Virudhunagar-626 002".

The Bank invited tenders for the said work vide Tender No:- PED/01/2026-27 dated 18/04/2026.

The Contractor submitted its bid for the said project and, having been found as the successful L1 bidder, the Bank has issued a Work Order vide dated awarding the contract to the Contractor for a total contract value of Rs.....Rupees) excluding GST.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH AS FOLLOWS:

Sign & Stamp of the Bidder

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1. Scope of Work

The Contractor agrees to execute and complete the "Renovation of Regional Office Building at Virudhunagar" at the " D. No:- 2-70-1, Collectorate Complex, Virudhunagar-626002" as per the specifications, drawings, and conditions set forth in the tender documents and the Work Order.

2. Compliance with work Specifications & Material Standards: -

The Contractor unequivocally agrees and undertakes that the Civil renovation works shall be executed strictly in accordance with the technical specifications, structural dimensions, and designs enclosed in the tender documents and the Work Order.

The Contractor shall ensure the exclusive use of standard, high-quality, and approved materials (including but not limited to the specified grade of cement, steel reinforcement, and aggregates) as mandated in the Specification of Tender Documents. Any deviation from the stipulated standards, material specifications is strictly prohibited.

The work shall be subject to continuous inspection, and the Contractor must strictly comply with all directives issued by the Bank regarding material quality and construction methodology.

All materials and workmanship shall strictly conform to the specifications described in the tender and Work Order. The Bank's authorized Civil Engineer or Premises Department Officials shall have the right to inspect the ongoing work at any stage. If any material brought to the site or any executed work is found to be of substandard quality, defective, or not complying with the stipulated specifications, the Bank reserves the absolute right to reject such materials or work.

2.1 Mandatory Rectification at Contractor's Cost:

Upon written or verbal notice of rejection by the Bank, the Contractor shall immediately halt further construction on the disputed section and shall, entirely at their own cost and risk, dismantle the defective work, remove the rejected materials from the Virudhunagar Regional Office premises, and reconstruct the work to the exact specifications and satisfaction of the Bank.

2.2 Penal Action for Failure to Rectify:

In the event the Contractor fails to rectify the defective work or replace the substandard materials within the timeframe stipulated by the Bank, the Bank reserves the right to invoke any or all of the following penal actions:

- The Bank may engage a third-party agency or another contractor to rectify, repair or rebuild any defective, sub-standard, or incomplete portion of renovation works. All expenses incurred by the Bank for such rectification, along with an overhead supervision charge, shall be strictly recovered from the Contractor's pending running account (RA) bills, final bill, or Initial Security Deposit.
- If the Bank, at its sole discretion, decides to accept a minor deviation or defect that does not compromise the structural integrity, aesthetics or functionality of the renovated premises, the

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Bank's Engineer/Architect shall assess the reduction in value of the work. This assessed amount shall be treated as penalty and directly deducted from the Contractor's payments.

- c. In cases of gross negligence, persistent use of unapproved substandard materials or severe compromise to the structural integrity of the building during execution of renovation works, the Bank reserves the right to terminate the contract immediately without any further notice. In such event, the Bank shall forfeit the entire Security Deposit of ₹1,70,000/- with accumulated retention money and initiate action to blacklist or debar the Contractor from future empanelment/tenders with the bank..

3. Period of Completion

The Contractor shall complete the entire scope of work within "90 days reckoned from 15th day, from the date of issue of the Work Order". Time is of the essence for this contract.

4. Payment Terms

Payment of the quoted project cost will be made to the Contractor based on work completion as under:

- Stage I (40% Work Completed): 25% Payment is payable upon certified completion of 40% of the project scope.
- Stage II (80% Work Completed): 35% Payment is payable upon certified completion of 80% of the project scope.
- Stage III (100% Work Completed): 20% Payment is payable upon physical completion of all specified works.
- Final Stage (Verification & Closing): 20% Payment + Security Deposit. The remaining 20% of the project cost, along with the Security Deposit of ₹1,70,000/- shall be released only after final verification by the Bank's Architect and the issuance of a formal Completion Certificate.

5. Initial Security Deposit and retention money: -

- **Initial Security Deposit (ISD):-** The successful tenderer (L1 Contractor) shall deposit an Initial Security Deposit (ISD) equivalent to 2% of the accepted total contract value at the time of commencement of the work. The bidder who has paid the EMD of Rs. 1,70,000/- (if not exempted) will be converted into ISD if the bidder is selected as the L1 Contractor.
- **Refund of ISD:** The ISD shall be refunded to the contractor without any interest after the Virtual Completion Period, which is defined as one (1) month following the certification and settlement of the final bills.
- **Retention Money :-** In addition to the Initial Security Deposit, an amount equivalent to 5% of the gross value of work done shall be deducted from each Running Account (RA) bill and retained by Tamil Nadu Grama Bank as Retention Money.
- **Refund of Retention Money:-** The accumulated Retention Money shall be refunded to the contractor without any interest only after the successful completion of the Defects Liability Period (DLP), which is stipulated as twelve (12) months from the date of virtual completion

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of the project. This refund is strictly subject to the contractor having satisfactorily rectified any and all defects pointed out by the Bank or the Architect during the DLP.

6. Taxes and Statutory Deductions

Contractor must submit valid tax invoice for all Running Account Bills and Final Bills strictly as per provisions of GST Act. Payment of GST Component to the contractor is strictly contingent upon the contractor uploading the invoices in their GSTR-1 return and ensuring that the tax is paid via GSTR-3B.

If the Bank is denied Input Tax Credit (ITC) due to the contractor's failure to file returns, upload invoices or remit taxes to the Government, the exact GST amount along with any applicable interest and penalties levied on the Bank shall be recovered from the contractor's pending bills, Initial Security deposit or retention money.

TDS/GST-TDS as applicable shall be deducted from all the gross payments made to the contractor at the prevailing statutory rates.

7. Defect Liability Period

The Contractor shall remain liable for defects for a period of **12 months** from date of submission of completion certificate. Any defects shall be rectified at Contractor's cost within 7 days of notice. Retention money will be returned to the contractor after completion of defect period of liability.

8. Penalty for Delay (Liquidated Damages):-

If the Contractor fails to complete the work within the stipulated **"90 days reckoned from 15th day, from the date of issue of the Work Order"**, the Contractor shall be liable to pay a penalty/liquidated damages at the rate of 1% of the total contract value per week of delay, subject to a maximum limit of 10% of the total contract value. The Bank reserves the right to deduct such penalty amounts from any pending bills or the Security Deposit.

Bank reserves the right to terminate this contract/work order by giving a 15 days' notice to Contractor if the Contractor fails to commence the work within the stipulated time/abandons the work/causes unreasonable delays/fails to follow Bank's instruction persistently or breaches the integrity pact.

The Contractor shall indemnify and keep indemnified the Bank against all losses, damages, claims, liabilities, costs, and expenses arising out of:

- use of substandard materials,
- breach of contract,
- injury/death of workers,
- violation of statutory provisions.

Sign & Stamp of the Bidder

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9. Dispute Resolution & Jurisdiction

Any dispute arising out of or in connection with this Agreement shall be settled amicably through mutual discussions. If unresolved, the dispute shall be subject to the exclusive jurisdiction of the competent courts situated at **Salem**.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year first above written.

For Tamil Nadu Grama Bank (Bank):	For M/s(Contractor):
Signature: _____	Signature: _____
Designation: _____	Designation: _____
Seal:	Seal:
In the presence of :	In the presence of :
1.	1.
2.	2.

Sign & Stamp of the Bidder

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TECHNICAL BID (Annexure – H)

FORMAT FOR DECLARATION OF LITIGATION AND ARBITRATION HISTORY
(To be submitted on a Non-Judicial Stamp Paper of Rs. 100/-)

To
The General Manager
TAMIL NADU GRAMA BANK
Head Office,
No:6, Yercaud Road
Hasthampatti, Salem-636007

Sub: Declaration regarding Litigation and Arbitration History for the Tender: Renovation of Regional Office Building at Virudhunagar.

Ref: Tender No: PED/01/2026-27 Dated: 18/04/2026

Dear Sir/Madam,

I/We, the undersigned, acting as the authorized signatory of M/s [Name of the Bidder's Firm/Company], hereby solemnly affirm and declare the following regarding our litigation and arbitration history:

I am duly authorized by the aforementioned firm/company to sign this declaration and submit the technical and financial bids for the referenced tender.

Declaration of Litigation/Arbitration:

[] OPTION A: No Litigation/Arbitration History

I/We hereby declare that M/s [Name of the Bidder's Firm/Company] does not have any history of ongoing or past litigation, arbitration, or legal disputes with any Government Department, Public Sector Undertaking (PSU), Public Sector Bank (PSB), Regional Rural Bank (RRB), or any private organization during the last 5 (five) years.

[] OPTION B: Details of Litigation/Arbitration History

I/We hereby declare that M/s [Name of the Bidder's Firm/Company] has been involved in the following litigation, arbitration, or legal disputes during the last 7 (Seven) year:

S.No.	Name of the Client / Department	Nature of Dispute /Litigation	Year of Dispute	Disputed Amount (Rs.)	Current Status (Pending / Resolved / Awarded)

(*Attach additional sheets, if necessary, duly signed and stamped)

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I/We certify that the information provided above is true, complete, and accurate to the best of my/our knowledge and belief.

I/We fully understand and agree that if any information provided in this declaration is found to be false, misleading, or suppressed at any stage of the tender process or during the execution of the contract, Tamil Nadu Grama Bank reserves the absolute right to:

- Reject our technical/financial bid outright.
- Forfeit our Initial Security Deposit (ISD) and retention money.
- Terminate the contract immediately (if already awarded) at risk and cost.
- Initiate action for blacklisting/debarring our firm from participating in future tenders.

Yours faithfully,

(Signature of the Authorized Signatory)

Name: _____

Designation: _____

Name of the Firm: _____

(Company / Firm Seal)

Date: _____

Place: _____

Sign & Stamp of the Bidder

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PART – A TECHNICAL BID

Annexure-I

INTEGRITY PACT

(On Stamp Paper of Rs. 100/-)

Tamil Nadu Grama Bank, a body corporate constituted under the Regional Rural Bank Act 1976 and having its Head office at No 6, Yercaud road, Hasthampatti, Salem-636007, hereinafter referred to as “The Principal”, which expression shall mean and include unless the context otherwise requires, its successors in office and assigns of the First Part.

M/s. _____ having its registered office at _____ hereinafter referred to as “The Bidder/Contractor”, expression shall mean and include unless the context otherwise requires, successors and permitted assigns of the Second part.

PREAMBLE

The Principal intends to award, under laid down organizational procedures, contract/s for.....The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and/or Contractor(s). In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

1. Commitments of the Principal

- A. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
- No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - The Principal will exclude from the process all known prejudiced person.
- B. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

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2. Commitments of the Bidder(s) / Contractor(s)

A) The Bidder(s)/Contractor(s) commit themselves to take all measures necessary to prevent corruption during any stage of bid process/contract. The Bidder(s)/Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.

- a. The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or the other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposal and business details, including information contained or transmitted electronically.
- d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any, Similarly the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.
- e. The Bidder(s)/Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- f. Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

B) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

3. Disqualification from tender process and exclusion from future contracts.

If the Bidder(s)/Contractor(s) before award or during execution has committed a transgression through a violation of Clause 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

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4. Compensation for Damages

- A) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Clause 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
- B) If the Principal has terminated the contract according to Section 3, or the Principal is entitled to terminate the contract according to Clause 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Initial Security Deposit and Retention money.

5. Previous transgression

- A) The Bidder declares that no previous transgression occurred in the last three years immediate before signing of this integrity pact with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprises or central/state government department in India that could justify his exclusion from the tender process.
- B) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealing".

6. Equal treatment of all Bidders/Contractors/Subcontractors

- A) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of integrity Pact by the Sub-contractor.
- B) It is to be ensured that all the sub-contractors also sign the Integrity pact.
- C) In case of sub-contractors, the Integrity Pact will be a tri-partite arrangement to be signed by the Bank, the contractor and the sub-contractor
- D) In case of a joint venture, all the partners of the joint venture should sign the integrity pact.

7. Criminal charges against violating Bidder(s)/ Contractor(s)/ Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Sub contractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

8. Independent External Monitor (IEM)

- A) The Principal appoints competent and credible Independent External Monitor (IEM) for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under the Contract.
- B) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him/her to treat the information and





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documents of the Bidders/Contractors as confidential. He/she reports to the Chairman, Tamil Nadu Grama Bank.

- C) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the Principal including that provided by the Bidder(s)/ Contractor(s). The Bidder(s)/Contractor(s) will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractor.
- D) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality. The Monitor has also signed declarations on "Non-Disclosure of Confidential Information" and of "Absence of Conflict of Interest". In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, TNGB and recues himself/herself from that case.
- E) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and Contractor.
- F) As soon as the Monitor notices, or believes to notice, a violation of this Contract, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. The Monitor will submit a written report to the CHAIRMAN, TNGB within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- G) If the Monitor has reported to the CHAIRMAN, TNGB, a substantiated suspicion of an offence under relevant IPC/PC Act, and the CHAIRMAN, TNGB has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- H) The word 'Monitor' would include both singular and plural. The Name and Contact details of the Independent External Monitor (IEM) nominated by the Bank are as under:

S No	Name	E-Mail address
1	Shri Vishnu Agrawal	agrawal.vishnu@gmail.com
2	Shri Bimal Julka	bimaljulka1955@gmail.com

9. Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

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If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged. determined by CHAIRMAN, Tamil Nadu Grama Bank.

10. Other provisions: -

- A) This Contract is subject to Indian Law. Place of performance and jurisdiction is the "Place of award of work".
- B) The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions to the extant law in force relating to any civil or criminal proceedings.
- C) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- D) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- E) Should one or several provisions of this Contract turn out to be valid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- F) Issues like Warranty/Guarantee/ AMC/ ATS etc. shall be outside the purview of IEMs.
- G) In the event of any contradiction between the Integrity Pact and its Annexures, the Clause in the Integrity Pact will prevail.

For and on Behalf of Principal:	For and on Behalf of Bidder/ Contractor)
Signature: _____	Signature: _____
Designation: _____	Designation: _____
Seal: _____	Seal: _____
In the presence of:	In the presence of:
1.	1.
2.	2.

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CHECK LIST: DETAILS OF ENCLOSURES

Sl. No.	Description of item	Enclosed
1	Tender Form including Annexure -A to I (Annexure H & I is submitted on Stamp Paper of value Rs. 100 /-)	Yes / No
2	Power of Attorney as required in Point 6 of Instruction to Bidders	Yes / No
3	Documents for PQ Criteria – 1	Yes / No
4	Documents for PQ Criteria – 2	Yes / No
5	Documents for PQ Criteria – 3	Yes / No
6	Documents for PQ Criteria – 4	Yes / No
7	Documents for PQ Criteria – 5	Yes / No
8	Documents for PQ Criteria – 6	Yes / No
9	Documents for PQ Criteria – 7	Yes / No
10	Documents for PQ Criteria – 8	Yes / No
11	Details of infrastructure and office equipment (separate sheet to be attached)	Yes / No
12	Any other important information	Yes / No

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